



**SOMERSET BERKLEY REGIONAL HIGH SCHOOL**  
**STUDENT DRIVER REGISTRATION RULES & FORM**



*There will be no parking stickers fee for the 2023-2024 School Year.*



1. You must have an **active Driver's License and valid registration** at the time of being issued a parking sticker in order to be considered eligible to receive one. A copy of each will be made and kept on file.
2. Parking stickers are **non-transferable** and must remain on the assigned vehicle. You may not "share" your sticker with anyone.
3. Upon receiving your yearly parking sticker, it must be placed on the **lower driver's side of the front windshield**.
4. Parking spaces are assigned by number. The **sticker number** must match the **parking space number**, which must match the **license plate number** we have on file for you.
5. Students are required to park in the designated student parking lot. *All student spaces will be number aside from those affected by plowed snow.* Students may also park on the south side of Clifford M Holland Road and may park behind the fields on Prospect Street.
6. If you **change vehicles or plates** at any time during the school year, you are responsible for updating your vehicle information with the main office. If your vehicle is temporarily unavailable (i.e., being repaired), you must come to the main office to obtain a **temporary pass** while using an alternate vehicle.
7. **Secondary stickers** are available for those who regularly drive two or more vehicles. A copy of the registration must be submitted for each additional vehicle associated with your parking sticker.
8. Students who park in the teacher parking lots will be ticketed.
9. As a condition of the parking privilege, a student must consent to having their personal vehicle searched when there is reason to suspect that a vehicle contains illegal substances and/or other illegal paraphernalia. *Refusing consent will be considered an admission of guilt.*
10. All vehicles parked in the student parking lot should always be locked. Somerset Berkley Regional High School Administration and Somerset Berkley Regional School Committee assumes no responsibility for lost or stolen belongings, nor any damage to vehicles and/or to personal property items contained therein.
11. No car may break through the lines of departing buses during dismissal time.
12. A dismissal email must be received from the attendance office in order to be dismissed during the school day. **You must exit out the front doors, located by the Main Office.**
13. Safe operation of vehicles must always be observed on campus. The speed limit on school grounds is fifteen (15) MPH whether posted or not. Any reckless or careless driving as witnessed by any school staff members could result in parking privileges being suspended or revoked.
14. No motor vehicle may be occupied while parked on school grounds during the school day.
15. No students are to congregate in the parking lot at the beginning and/or at the end of the school day. Students are required to enter the building and/or exit the parking lot immediately.
16. Somerset Police periodically monitor the school grounds and may issue parking violations without notice.
17. Completed application, registration, and Dismissal Authorization form **must be submitted together** to the main office to be considered for a parking pass. Incomplete and/or missing forms will result in ineligibility to receive a parking pass. **You must show your Driver's License at time of submission.**
18. Somerset Berkley Regional High School endorses the wearing of seat belts for all drivers and passengers while on school property.

Questions regarding student parking should be directed to the main office. Failure to adhere to this policy will result in the suspension of parking privileges. All unauthorized vehicles will be reported to the police and may be towed at the owner's expense.

**I HAVE READ AND AGREE TO ABIDE BY THE STUDENT DRIVER  
REGISTRATION AND RULES.**

Student's name (print): \_\_\_\_\_

Student's signature: \_\_\_\_\_

Parent/guardian name (print): \_\_\_\_\_

Parent/guardian signature: \_\_\_\_\_

Student's year of graduation: \_\_\_\_\_

Vehicle year: \_\_\_\_\_

Vehicle make: \_\_\_\_\_

Vehicle model \_\_\_\_\_

Vehicle color: \_\_\_\_\_

License plate number: \_\_\_\_\_

Registered owner of vehicle: \_\_\_\_\_

Registered owner's relation to student: \_\_\_\_\_

**You must show proof of a valid Driver's License at time of application submission. A copy of the vehicle registration must be attached to this form when turned into the main office in order to be considered eligible for a parking pass.**

**OFFICE USE ONLY:**

Date Obtained: \_\_\_\_\_

Registration attached?

Dismissal Authorization?

Copy of License?

SBRHS Parking Pass number issued: \_\_\_\_\_

Driver's License #: \_\_\_\_\_

# DISMISSAL AUTHORIZATION FORM FOR STUDENT DRIVERS

I \_\_\_\_\_ authorize my student, \_\_\_\_\_ to  
parent/guardian (print) student name (print)

drive their vehicle when dismissed from school. I allow my student to sign themselves out with the attendance office at the time of dismissal. I realize that I must follow the dismissal protocol as covered in the Student/Parent Handbook. I am aware this does not allow my student to dismiss themselves without prior authorization from me, either in writing or by phone call to the school.

\_\_\_\_\_  
parent/guardian (signature)

\_\_\_\_\_  
date